



NIAGARA CATHOLIC  
DISTRICT SCHOOL BOARD

## MINUTES OF THE COMMITTEE OF THE WHOLE MEETING

TUESDAY, MAY 10, 2011

Minutes of the Meeting of the Committee of the Whole of the Niagara Catholic District School Board, held on Tuesday, May 10, 2011, at 7:00 p.m. in the Father Kenneth Burns csc Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 7:00 p.m. by Chairperson Burtnik.

### A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayers were led by Trustee Nieuwesteeg.

2. Roll Call

Chairperson Burtnik noted Trustee Fera has asked to be excused and Vice-Chairperson Charbonneau was present electronically.

Trustee	Present	Absent	Present Electronically	Excused
Rhianon Burkholder	✓			
Kathy Burtnik	✓			
Maurice Charbonneau			✓	
Frank Fera				✓
Fr. Paul MacNeil	✓			
Ed Nieuwesteeg	✓			
Ted O'Leary	✓			
Dino Sicoli	✓			
<b>Student Trustees</b>				
Shelby Levesque	✓			
Patrick Fowler	✓			

The following staff were in attendance:

**John Crocco**, Director of Education; **Yolanda Baldasaro**, **Lee Ann Forsyth-Sells**, **Frank Iannantuono**, Superintendents of Education; **Larry Reich**, Superintendent of Business & Financial Services; **James Woods**, Controller of Plant; **Khayyam Syne**, Administrator of Staff Development; **Mark Lefebvre**, Administrator of School Effectiveness; **Marcel Jacques**, Administrator – Student Achievement K-12, Special Education; **Jennifer Brailey**, Manager of Corporate Services & Communications; **Sherry Morena**, Recording Secretary/Administrative Assistant, Corporate Services & Communications

**3. Approval of the Agenda**

Moved by Trustee Burkholder

**THAT** the Committee of the Whole approve the Agenda of the Committee of the Whole Meeting of May 10, 2011, as presented.

**CARRIED**

**4. Disclosure of Interest**

No Disclosures of Interest were declared with any items on the agenda.

**5. Minutes of the Committee of the Whole Meeting of April 12, 2011**

Moved by Trustee Nieuwesteeg

**THAT** the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting of April 12, 2011, as presented.

**CARRIED**

**B. PRESENTATIONS**

**1.1 Catholic Education Week - Secondary School Student Artwork Display**

Yolanda Baldasaro, Superintendent of Education, presented information on the many events which took place during Catholic Education Week beginning with Mass at the parishes on Sunday, May 1, 2011.

Superintendent Baldasaro presented information on the Secondary School Student Artwork Display, which consisted of displays being setup throughout different regional locations. Each display included of a set of student created artwork which reflected this year's theme and the seven virtues of Niagara Catholic's Virtues Model.

Chairperson Burtnik and Director Crocco presented the student artists with a replica of the artwork they submitted on behalf of their school community along with a Niagara Catholic "Excellence in the Arts" pin.

## C. COMMITTEE AND STAFF REPORTS

### 1. Policy Committee

#### 1.1 Unapproved Minutes Policy Committee Meeting – April 26, 2011

Moved by Trustee MacNeil

**THAT** the Committee of the Whole receive the unapproved Minutes of the Policy Committee Meeting of April 26, 2011, as presented.

**CARRIED**

#### 1.2 Approval of Policies

##### 1.2.1 Environmental Stewardship Policy

Moved by Trustee O'Leary

**THAT** the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Environmental Stewardship Policy, as presented.

**CARRIED**

##### 1.2.2 Records Management Policy (600.2)

Moved by Trustee O'Leary

**THAT** the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Records Management Policy (600.2), as presented.

**CARRIED**

##### 1.2.3 Niagara Catholic Parent Involvement Committee Policy (800.7)

Moved by Trustee O'Leary

**THAT** the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Niagara Catholic Parent Involvement Committee Policy (800.7), as presented.

**CARRIED**

#### 1.3 Policy Development Update

Director Crocco presented the Policy Development Update.

### 2. Niagara Catholic District School Board Itinerant Arts Program 2010-2011

Superintendent Baldasaro welcomed Mark Lefebvre, School Effectiveness Framework Administrator, and Jayne Evans, FSL /ESL / Arts Consultant, who presented the report on the Niagara Catholic District School Board Itinerant Arts Program 2010-2011 report.

Mr. Lefebvre introduced the Itinerant Arts Coaches who were commended for their success in supporting the implementation of the new Ontario Curriculum, Grades 1-8 – The Arts, 2009.

Trustees were informed that the Student Achievement Department, in conjunction with the Human Resources Department, is planning an expansion to provide continuous support for the Arts.

**3. Supervised Alternative Learning and Other Excusals From Attendance at School (SAL)**

Superintendent Baldasaro welcomed Bridgette Ridley, Stay in School Co-coordinator, who presented the report on Supervised Alternative Learning and Other Excusals from Attendance at School (SAL).

Mrs. Ridley stated that the purpose of Supervised Alternative Learning is to provide students who have significant difficulties with regular attendance at school with an alternative learning experience and individualized plan to enable the student to progress towards obtaining an Ontario Secondary School Diploma (OSSD) or achieving his/her other education and life goals.

**4. Niagara Catholic 8<sup>th</sup> Annual Regional Ontario Heritage Fair 2011**

Superintendent Baldasaro welcomed Sheila Lohnes, Supervisor - Library Information Centers, who presented the report on Niagara Catholic's Annual Regional Ontario Heritage Fair 2011 along with the highlights.

Trustees were informed that 25 schools represented Niagara Catholic at the Regional Fair which consisted of 103 exemplary student projects. Several students were presented with awards at Niagara Catholic's 8<sup>th</sup> Annual Regional Ontario Heritage Fair.

**5. Staff Development Department Professional Development Opportunities**

Khayyam Syne, Administrator of Staff Development, presented the report on the Staff Development Department Professional Development Opportunities for information.

**6. Niagara Catholic Strategic Direction Priority Indicators 2011-2012**

Director Crocco presented the Niagara Catholic Strategic Direction Priority Indicators 2011-2012 stating that these indicators build on the 2010-2011 Niagara Catholic System Priorities which are aligned with the Board approved Vision 2020 Strategic Plan. The specific indicators are intended to provide the framework to measure the progress in achieving the two (2) Strategic Directions and the seven (7) Enabling Priorities.

Trustees were informed that they will receive a Mid-Year Progress Review of the 2011-2012 Priority Indicators at the January 2012 Board Meeting with a Niagara Catholic Strategic Directions Priority Indicators Achievement Report for 2011-2012 presented at the September 2012 Board Meeting.

Trustees recommended that the following statement be reworded to read:

***Building Partnerships and Schools as Hubs***

- To continue to build capacity with Trustees, the Diocese of St. Catharines, Parishes, administrators, staff and parents by providing information and opportunities for dialogue on Catholic education.

Moved by Trustee Sicoli

**THAT** the Committee of the Whole recommend to the Niagara Catholic District School Board the approval of the Niagara Catholic Strategic Directions Priority Indicators 2011-2012, as amended.

**CARRIED**

**7. Extended Overnight Field Trip/Excursion/Exchange Trip Information**

Superintendent Baldasaro presented the Extended Overnight Field Trip/Excursion/Exchange Trip Information.

**8. Monthly Updates**

**8.1 Capital Projects Progress Report**

James Woods, Controller of Plant, presented the Capital Projects Progress Report.

**8.2 Student Trustees' Update**

Shelby Levesque and Patrick Fowler, Student Trustees, gave a brief verbal update on the activities of the Student Senate.

**8.3 Senior Staff Good News Update**

Senior Staff highlights included:

**Superintendent Forsyth-Sells**

- Ann Perrotta, Grade 8 Teacher at Cardinal Newman Catholic Elementary School was voted by the public in the Best Teacher Category and Cardinal Newman School was voted as Best School in the Niagara Falls Review Reader's Choice Awards.

**Director Crocco**

- Fifteen (15) Niagara Catholic students were recognized by the Welland Tribune, May 1<sup>st</sup> at the 2011 Great Kids of South Niagara Gala. Those who were recognized were young people who stand out from the crowd for the acts of kindness they've shown others, or for the obstacles and challenges they've overcome to achieve their personal best.

**D. INFORMATION**

**1. Trustee Information**

**1.1 Spotlight on Niagara Catholic – April 26, 2011**

Director Crocco presented the Spotlight on Niagara Catholic – April 26, 2011 issue for Trustees' information.

**1.2 Calendar of Events – May 2011**

Director Crocco presented information on the Calendar of Events – May 2011.

**1.3 Graduation Celebration 2011 – Scotiabank Convention Centre – May 19, 2011**

Director Crocco reminded Trustees that the 10<sup>th</sup> Graduation Celebration 2011 will be held at the Scotiabank Convention Centre on May 19, 2011 at 10:00 a.m. with Bishop Bergie in attendance and featuring keynote speaker Geoff Green.

Trustees were asked to confirm their attendance with Sherry Morena.

**1.4 Partners in Catholic Education – Quality Convention Centre – May 19, 2011**

Director Crocco reminded Trustees that Partners in Catholic Education will be held at the Quality Convention Centre on May 19, 2011 at 5:30 featuring keynote speaker Geoff Green.

Trustees were asked to confirm their attendance with Sherry Morena.

**1.5 CCSTA AGM – Regina, Saskatchewan, June 2 – 4, 2011**

Director Crocco presented information on the CCSTA AGM being held in Regina, Saskatchewan on June 2 – 4, 2011.

Trustees were asked to confirm their attendance with Sherry Morena.

**1.6 Niagara Catholic Family Picnic Day 2011 – Queenston Heights – June 5, 2011**

Director Crocco updated Trustees on the first Annual Niagara Catholic Family Picnic Day 2011 is taking place at Queenston Heights on June 5, 2011 with Fr. John Vickers representing the Bishop and celebrating Mass.

Trustees were asked to confirm their attendance with Sherry Morena.

**1.7 Niagara Secondary Graduations 2011**

Director Crocco presented information on Niagara Catholic's Secondary Graduation Schedule 2011.

Trustees were asked to confirm their attendance with Chairperson Burtnik and Sherry Morena.

**1.8 Premier's Award for Teaching Excellence – Donna Saunders**

Chairperson Burtnik read an e-letter from Donna Saunders' mother expressing her pleasure in her daughter receiving the Premier's Award for Teaching Excellence.

Ms. Saunders was recognized at the Awards Dinner on May 4<sup>th</sup>, 2011.

**E. OTHER BUSINESS**

**1. General Discussion to Plan for Future Action**

## **F. BUSINESS IN CAMERA**

Moved by Trustee Nieuwesteeg

**THAT** the Committee of the Whole move into the In Camera Session.

**CARRIED**

The Committee of the Whole moved into the In Camera Session of the Meeting at 9:00 p.m. and reconvened at 9:25 p.m.

## **G. REPORT ON THE IN-CAMERA SESSION**

Moved by Trustee O'Leary

**THAT** the Committee of the Whole report the motions from the In Camera Session of the Committee of the Whole Meeting of May 10, 2011.

**CARRIED**

### **SECTION A: STUDENT TRUSTEES PRESENT**

Moved by Trustee Burkholder

**THAT** the Committee of the Whole approve the Minutes of the In Camera Session of the Committee of the Whole Meeting - Section A: Student Trustees Present held on April 12, 2011, as presented.

**CARRIED (Item F1)**

### **SECTION B: STUDENT TRUSTEES EXCLUDED**

Moved by Trustee MacNeil

**THAT** the Committee of the Whole approve the Minutes of the In Camera Session of the Committee of the Whole Meeting - Section B: Student Trustees Excluded held on April 12, 2011, as presented.

**CARRIED (Item F3)**

## **H. ADJOURNMENT**

Moved by Trustee MacNeil

**THAT** the May 10, 2011 Committee of the Whole Meeting be adjourned.

**CARRIED**

This meeting was adjourned at 9:30 p.m.

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Minutes of the Committee of the Whole Meeting of the Niagara Catholic District School Board held on **May 10<sup>th</sup>, 2011.**

Approved on the 7<sup>th</sup> day of **June 2011.**

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Maurice Charbonneau  
Vice-Chairperson of the Board

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John Crocco  
Director of Education/Secretary -Treasurer